

## **REFUGEE CAREER SPECIALIST – WORTHINGTON OFFICE**

The Refugee Career Specialist will promote employment and training opportunities to support Refugees in becoming self-sufficient through training and job search assistance.

*Responsibilities:* Outreach, recruitment and enrollment of participants in the program. Assess individuals' abilities, skills, interests, vocational strengths and weaknesses, and job readiness. Maintain effective working relationships with all community partners and employers. Provide assistance with goal setting, training, resume preparation and job search. Must have reliable transportation.

*Qualifications:* High School diploma or equivalent, ability to learn about social services agencies in the region, ability to develop and maintain effective working relationships with applicants, community groups, employers, partners and co-workers. Ability to function independently and stay task focused. Computer knowledge helpful. Bilingual skills required.

Please send a letter of interest and resume by EOD on Wednesday, November 13th to Mary Mulder, SW MN Private Industry Council, 607 West Main Street, Marshall, MN 56258 or via e-mail at [mmulder@swmnpic.org](mailto:mmulder@swmnpic.org)

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